

# PIMS Student Calendar Template (Pennsylvania) [.2231 and previous]

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You are viewing a previous version of this article. See [PIMS Student Calendar Template \(Pennsylvania\)](#) for the most current information.

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The Student Calendar Template associates a student's membership days with a unique calendar uploaded in the School Calendar file.

See the [PIMS Reporting](#) article for additional PIMS Reporting information.

## Report Logic

A student may have more than one record if they were withdrawn and reentered due to a change in one of the following fields:

- Calendar ID
- District Code of Residence
- Funding District Code
- Residence Status Code
- District Code of Sending Charter School
- Current Grade Level
- Special Education Indicator

If a student is enrolled in more than one grade during a calendar, all grades in which the student was enrolled are reported.

Students must be enrolled within the report generation dates, and the enrollment must be within the school instructional days. If the enrollment end date is before the first instructional day of the year, that record does not report.

## Generate the Student Calendar Template

1. Select **Student Calendar Template** from the **Extract Type** from the dropdown list.
2. Select the desired **Reporting Period**.
3. Enter the **Effective Date** of the extract in *mmdyy* format or use the calendar icon to select a date.
4. Enter the **Prior Reporting Date** of the extract in *mmdyy* format or use the calendar icon to select a date.

5. Select the **Format** of the extract.
6. If desired, select an **Ad hoc Filter**.
7. Select a **Grade** level for the extract.
8. Select the appropriate **Calendar(s)** from which to include data on the extract.
9. Click the **Generate Extract** button or the **Submit to Batch** button, if available. The extract displays in the selected format.

Student Calendar Template Records:2						
DistrictCode	SchoolYearDate	CalendarID	StudentID	ResidentDistrict	FundingDistrict	ResidentStatusC
987654321	2013-06-30	65_56_A	123456789	987654321	987654321	A
987654321	2013-06-30	65_56_A	234567890	987654321	987654321	A

*Student Calendar Template, HTML Format*

	A	B	C	D	E	F	G
1	DistrictCode	SchoolYearDate	CalendarID	StudentID	ResidentDistrict	FundingDistrict	Reside
2	987654321	6/30/2013	65_56_A	123456789	987654321	987654321	A
3	987654321	6/30/2013	65_56_A	234567890	987654321	987654321	A
4							
5							
6							

*Student Calendar Template, CSV Format*

## Report Layout

Element Name	Description	Type, Format and Length	Campus Database	Campus Application
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Element Name		Description	Type, Format and Length	Campus Database	Campus Application
1	<b>District Code</b>	<p>State District Number</p> <p>Reports the district number of the reporting school unless there is a different district located in the Serving District.</p>	Numeric, 9 digits	District.number	<p>System Administration &gt; Resources &gt; District Information &gt; State District Number</p> <p>Student Information &gt; General &gt; Enrollments &gt; State Reporting Fields &gt; Serving District</p>
2	<b>School Year</b>	<p>Reports as June 10th of the end year of the calendar.</p>	Date field, 10 characters	Term.endDate	<p>System Administration &gt; Calendar &gt; School Years &gt; School Year Detail</p>
3	<b>Calendar ID</b>	<p>A unique alphanumeric unit used to identify a calendar.</p> <p>This field reports the value entered in the Calendar ID Override field, if populated. If the Override field is not populated, the value reports from the Calendar ID field, unless the student's</p>	Alphanumeric, 12	Calendar.calendarID Calendar.overrideID Calendar.cteSession	<p>System Administration &gt; Calendar &gt; Calendar ID Override, Calendar ID, CTE Calendar Session</p> <p>Student Information &gt; General &gt; Enrollments &gt; State Reporting Fields &gt; CTE Session, Alternate Calendar ID</p>

Element Name	Description enrollment record has the CTE Session or Alternate	Type, Format and Length	Campus Database	Campus Application
	<p>Calendar ID fields populated (continue reading).</p> <p><b>For reporting of CTE students:</b> When the CTE Session field is populated on the student's Enrollment record, a matching calendar ID within the school is used. This field reports from the matching calendar. If the calendar has multiple schedule structures, the calendar with the highest ID value reports. If there is no match, this field reports Alternate Calendar ID_Alternate Calendar ID_A.</p> <p>When the Alternate Calendar ID field on the enrollment record is not populated, the</p>			

Element Name	CTE Session Description field is used:	Type, Format and Length	Campus Database	Campus Application
	<ul style="list-style-type: none"> <li>• If AM Session is selected, the calendar ID reports for that calendar. If AM session is selected for multiple calendars, this field reports blank.</li> <li>• If PM Session is selected, the calendar ID reports for that calendar. If PM session is selected for multiple calendars, this field reports blank.</li> <li>• If both Alternate Calendar ID and CTE Session fields are not populated, the calendar ID reports for the</li> </ul>			

Element Name	Description <small>selected calendar.</small>	Type, Format and Length	Campus Database	Campus Application
4	<b>Student ID</b>	The student's State ID.	Numeric, 10 digits	Identity.stateID  Census > People > Demographics > Person Identifiers > Student State ID
5	<b>District Code of Residence</b>	<p>The district where the parent/legal guardian resides.</p> <p>If the Resident District field on the Enrollment record is blank, data reports from the District number.</p>	Numeric, 9 digits	<p>Enrollment.resident District District.number</p> <p>Student Information &gt; General &gt; Enrollments &gt; State Reporting Fields &gt; Resident District</p> <p>System Administration &gt; Resources &gt; District Information &gt; District Number</p>
6	<b>Funding District Code</b>	<p>Reports the school district number that is financially responsible for the student.</p> <p>If this field on the Enrollment record is blank, data from the Resident District field reports.</p>	Numeric, 9 digits	<p>Enrollment.serving District</p> <p>Student Information &gt; General &gt; Enrollments &gt; State Reporting Fields &gt; Funding District</p>

Element Name		Description	Type, Format and Length	Campus Database	Campus Application
7	<b>Residence Status Code</b>	Residency code used to identify whether the student is a resident or non-resident.	Alphanumeric, 12 characters	Enrollment.status	Student Information > General > Enrollments > State Reporting Fields > Residence Status Code
8	<b>Days Enrolled</b>	Reports the total number of Calendar Days marked as Instructional.	Numeric, 3 digits	Day.instruction	System Administration > Calendar > Calendar > Calendar > Days

Element Name		Description	Type, Format and Length	Campus Database	Campus Application
9	<b>Days Present</b>	<p>Reports the total number of days the student is considered present for all of the student's enrollments in the selected calendar.</p> <p>This field calculates absences where the assigned Excuse is Absent, Unknown or Unexcused, counted to the half day.</p> <p>This field uses the Whole Day Absence Minutes and Half Day Absence Minutes entered on the Calendar Info tab.</p> <p>A student is expected to be present and attending courses for the Calendar Days marked as School Day, Instruction and Attendance.</p>	Numeric, 3 digits	Calculated, data not stored	Calculated, data not stored



Element Name		Description	Type, Format and Length	Campus Database	Campus Application
10	<b>Percentage of Time Enrollment for Calendar</b>	<p>Reports the percentage of time the student was enrolled in the calendar.</p> <p>For students in membership full time, reports 100. For students in membership part time, reports the average percent of time in membership per week.</p>	Numeric, 3 digits	Enrollment.fte	Student Information > General > Enrollments > State Reporting Fields > Percent Enrolled
11	<b>Grade Level</b>	<p>Reports the student's grade level of enrollment.</p> <p>If the student is enrolled in more than one grade level during the calendar, all grades in which a student is enrolled report.</p>	Alphanumeric, 3 characters	Enrollment.grade	Student Information > General > Enrollments > General Enrollment Editor > Grade System Administration > Calendar > Grade Levels > State Grade Level Code
12	<b>Filler Field</b>	This field does not report.	N/A	N/A	N/A

Element Name		Description	Type, Format and Length	Campus Database	Campus Application
13	<b>Sending Charter School Location Code</b>	Reports the school number of the charter school that contracted with the LEA to education a charter school student.	Numeric, 4 digits	Enrollment.location	Student Information > General > Enrollments > State Reporting Fields > Sending Charter School Location
14	<b>District Code of Sending Charter School</b>	Reports the district number of the charter school that contracted with the LEA to educate the charter school student.	Numeric, 9 digits	Enrollment.charterSchool	Student Information > General > Enrollments > State Reporting Fields > District of a Sending Charter School
15	<b>Special Education Indicator</b>	Reports whether the days enrolled are for a special education student. <ul style="list-style-type: none"> <li>• Y: Has IEP</li> <li>• E:L Exited IEP less than 2 years</li> <li>• N: No IEP or Exited IEP more than 2 years</li> </ul>	Alphanumeric, 1 character	Enrollment.spedStatus	Student Information > General > Enrollments > Special Ed Fields > Special Ed Status

Element Name		Description	Type, Format and Length	Campus Database	Campus Application
16	<b>Days Absent Unexcused</b>	<p>The number of unexcused absences based on local attendance policy for all of the student's enrollments in the selected calendar.</p> <p>This field is calculated using the Whole Day Absence Minutes and Half Day Absence Minutes entered on the calendar. If those fields are blank, 240 minutes is used for whole day calculations, and 120 minutes is used for half day calculations.</p> <p>If there are no unexcused absence records, this field remains blank.</p>	Numeric, 6 digits	Calculated, data not stored	Calculated, data not stored