

# PIMS Student Course Enrollment Template (Pennsylvania) [.2235 and previous]

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You are viewing a previous version of this article. See [PIMS Student Course Enrollment Template \(Pennsylvania\)](#) for the most current information.

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The Student Course Enrollment Template reports information on a student's enrollment in each course/section combination.

See the [PIMS Reporting](#) article for additional PIMS Reporting information.

## Report Logic

One record per calendar, student, course and section reports. All active students currently enrolled in a course/section during the time frame of the selected calendar report. Any student who had an enrollment in a course/section during the selected calendar reports. This includes students who may have an inactive enrollment at the time the report is generated.

- Inactive courses are not reported.
- Courses marked as Exclude are not reported.

## Generate the Student Course Enrollment Template

1. Select **Student Course Enrollment** from the **Extract Type** from the dropdown list.
2. Select the desired **Reporting Period**.
3. Enter the **Effective Date** of the extract in *mmddyy* format or use the calendar icon to select a date.
4. Enter the **Prior Reporting Date** of the extract in *mmddyy* format or use the calendar icon to select a date.
5. Select the **Format** of the extract.
6. If desired, select an **Ad hoc Filter**.
7. Select a **Grade** level for the extract.
8. Select the appropriate **Calendar(s)** from which to include data on the extract.
9. Click the **Generate Extract** button or the **Submit to Batch** button, if available. The extract displays in the selected format.

	A	B	C	D	E	F	G	H	I	J	K	L
1	DistrictCode	LocationCode	SchoolYear	Enrollmer	EffectiveDate	EnrollmentCode	StudentID	Field8	Field9	RequestSequence	Field11	Field11
2	105256553	4817	6/30/2013	2	7/1/2012	E1					0	
3	105256553	4817	6/30/2013	2	7/1/2012	E1					0	
4	105256553	4817	6/30/2013	2	7/1/2012	E1					0	
5	105256553	4817	6/30/2013	2	7/1/2012	E1					0	
6	105256553	4817	6/30/2013	2	7/1/2012	E1					0	
7	105256553	4817	6/30/2013	2	7/1/2012	E1					0	
8	105256553	4817	6/30/2013	2	7/1/2012	E1					0	
9	105256553	4817	6/30/2013	2	7/1/2012	E1					0	
10	105256553	4817	6/30/2013	2	7/1/2012	E1					0	
11	105256553	4817	6/30/2013	2	7/1/2012	E1					0	
12	105256553	4817	6/30/2013	2	7/1/2012	E1					0	
13	105256553	4817	6/30/2013	2	7/1/2012	E1					0	
14	105256553	4817	6/30/2013	2	7/1/2012	E1	1234567890				0	
15	105256553	4817	6/30/2013	2	7/1/2012	E1	2345678901				0	
16	105256553	4817	6/30/2013	2	7/1/2012	E1	3456789012				0	

Student Course Enrollment Template - State Format (comma delimited)

Student Course Enrollment Template Records:2569									
DistrictCode	LocationCode	SchoolYear	EnrollmentPeriodNumber	EffectiveDate	EnrollmentCode	StudentID	Field8	Field9	Req
105256553	4817	2013-06-30	002	2012-07-01	E1				0
105256553	4817	2013-06-30	002	2012-07-01	E1				0
105256553	4817	2013-06-30	002	2012-07-01	E1				0
105256553	4817	2013-06-30	002	2012-07-01	E1				0
105256553	4817	2013-06-30	002	2012-07-01	E1				0
105256553	4817	2013-06-30	002	2012-07-01	E1				0
105256553	4817	2013-06-30	002	2012-07-01	E1				0
105256553	4817	2013-06-30	002	2012-07-01	E1				0
105256553	4817	2013-06-30	002	2012-07-01	E1				0
105256553	4817	2013-06-30	002	2012-07-01	E1				0
105256553	4817	2013-06-30	002	2012-07-01	E1	1234567890			0
105256553	4817	2013-06-30	002	2012-07-01	E1	2345678901			0
105256553	4817	2013-06-30	002	2012-07-01	E1	3456789012			0

Student Course Enrollment Template - HTML Format

## Report Layout

Data Element	Description	Location
<b>District Code</b>	<p>Reports the district number of the reporting school unless there is a different district located in the Serving District field.</p> <p><i>Numeric, 9 digits</i></p>	<p>System Administration &gt; Resources &gt; District Information &gt; State District Number</p> <p>District.number</p>

Data Element	Description	Location
<p><b>Location Code</b></p>	<p>State School Number of the reporting school.</p> <p>This code reports from the Location Code Override field on the student's Enrollment editor, if populated.</p> <p>When the Location Code Override field is not populated, the school number field reports from the Alt School Number field on the School editor.</p> <p>When both the Location Code field and the Alt School Number field are not populated, the Location Code reports from the State School Number.</p> <p><i>Numeric, 4 digits</i></p>	<p>Student Information &gt; General &gt; Enrollments &gt; State Reporting Fields &gt; Location Code Override</p> <p>Enrollment.locationCodeOverride</p> <hr/> <p>System Administration &gt; Resources &gt; School &gt; Alt School Number, State School Number</p> <p>School.altNumber School.number</p>
<p><b>School Year Date</b></p>	<p>Reports June 30 of the reporting year.</p> <p><i>Date field, 10 characters (YYYY-06-30)</i></p>	<p>System Administration &gt; Calendar &gt; Calendar &gt; Calendar Info &gt; End Date</p> <p>Calendar.endDate</p>
<p><b>Enrollment Period Number</b></p>	<p>The identification of the Marking Period entry that identifies the time period covered by the Course/Section combination.</p> <p><b>Reports 002 for all records.</b></p> <p><i>Numeric, 3 digits</i></p>	<p>Scheduling &gt; Courses &gt; Sections &gt; Section Editor &gt; Section Schedule Placement</p>
<p><b>Effective Date</b></p>	<p>The date on which the enrollment information becomes effective. This applies to both the enrollment activity (course adds) and withdrawal activity (course drops).</p> <p><i>Date field, 10 characters (YYYY-MM-DD)</i></p>	<p>Scheduling &gt; Courses &gt; Sections &gt; Roster &gt; Start Date or End Date</p> <p>Roster.startDate Roster.endDate</p>

Data Element	Description	Location
<b>Enrollment Code</b>	<p>The enrollment code that indicates the type of enrollment transaction that occurred.</p> <p><b>This field always reports a value of E1.</b></p> <p><i>Alphanumeric, 6 characters</i></p>	<p>Student Information &gt; General &gt; Enrollments &gt; General Enrollment Information &gt; Start Status</p> <p>Enrollment.start Status</p>
<b>Student ID</b>	<p>The student's State ID.</p> <p><i>Numeric, 10 digits</i></p>	<p>Census &gt; People &gt; Demographics &gt; Person Identifiers &gt; Student State ID</p> <p>Person.stateID</p>
<b>Fields 8-9</b>	<p>These fields do not report.</p>	<p>N/A</p>
<b>Request Sequence</b>	<p>Distinguishes between enrollments in identical Course/Section combinations for the same student. Reports zero (0).</p> <p><i>Numeric, 3 digits</i></p>	<p>Data not stored</p>
<b>Fields 11-12</b>	<p>These fields do not report.</p>	<p>N/A</p>
<b>Semester</b>	<p>Indicates if a course is offered only in semester 1 or 2, or spans the full year. Reports from the Semester field on the Section Editor, if populated; otherwise, reports from the Semester Code on the Course editor.</p> <p><i>Alphanumeric, 2 characters</i></p>	<p>Scheduling &gt; Courses &gt; Course &gt; Section &gt; Section Editor &gt; Semester Code</p> <p>Scheduling &gt; Courses &gt; Course &gt; Custom Data Elements &gt; Semester Code</p> <p>Section.semester</p>
<b>Course Code Long</b>	<p>Tracks the unique, local, LEA-specific Course Code.</p>	<p>Scheduling &gt; Courses &gt; Course &gt; Course Information &gt; Number</p>

Data Element	Description	Location
<b>Course Delivery Model Code</b>	<p>The method used to deliver instruction to the student for this section of the course.</p> <p>This reports first from the Section Delivery Code field on the Section editor. If that field is not populated, this reports from the Course Delivery Code field on Course Information.</p> <p><i>Alphanumeric, 12 characters</i></p>	<p>Scheduling &gt; Courses &gt; Course &gt; Sections &gt; Section Editor &gt; Section Delivery Code</p> <p>Section.teacher Method</p> <hr/> <p>Scheduling &gt; Courses &gt; Course &gt; Course Information &gt; Course Delivery Code</p> <p>Course.provider</p>
<b>Fields 16-19</b>	<p>These fields do not report.</p>	<p>N/A</p>
<b>Section Code Long</b>	<p>Class section number assigned by the LEA to identify distinct classes.</p> <p><i>Alphanumeric, 25 characters</i></p>	<p>Scheduling &gt; Courses &gt; Course &gt; Sections &gt; Section Edition &gt; Section Number</p> <p>Section.number</p>