

## **PreCode Extracts (Texas)**

Last Modified on 10/22/2022 10:55 am CDT

Editor Field Descriptions | Generating a Precode Extract

#### Classic View: System Administration > Preferences > Reports

#### Search Terms: Report Card Preferences

The Texas Precode Extracts collect demographic and enrollment information for students who meet the indicated requirements for five different assessments:

- TAKS
- TELPAS
- STAAR Alternate 2
- STAAR 3-8/Modified
- STAAR EOC

ast reoode E	as Precode Extracts				
nis tool will extrac	t data to complete the Texas Precode Extract	s. Use the 4-character Administration Date code supplied by the			
ecode vendor. Cl	noose the State Format to get the file in the s	tate defined file format, otherwise choose one of the other forma			
or the STAAR ALT ho are scheduled	and End of Course Precode, select the State I into a course with a selected State Code on	e Code(s) from the drop list for the desired course(s). All studen the Effective Date will report.			
Extract Options		Select Calendars			
Effective Date		Which calendar(s) would you like to include in the report?			
Format	CSV ~	active year			
Test Type		O list by school			
Filter By	Calendar	◯ list by year			
Select Grades	O District O School	19-20 19-20 CATE 19-20 Clark Middle School 19-20 District-Wide Staff Resp 19-20 Godwin Elementary School 19-20 Harper Elementary School			
	EE PK KG 01 02 03	19-20 JJAEP 19-20 Lacy Elementary School 19-20 Lowe Elementary 19-20 PISD Day Care Facility 19-20 Princeton DAEP 19-20 Princeton High School 19-20 Smith Elementary			
Group/Teacher	04 05 06 CTRL-click and SHIFT-click for multiple	19-20 Southard Middle School 19-20 Special Programs PK 19-20 Godwin Elementary Sch PK 19-20 Harper Elementary Schoo PK 19-20 Lacy Elementary PK 19-20 Smith Elementary PK 19-20 Smith Elementary			
Ad Hoc Filter					
Au HOC FILLEI					
Generate Extract Submit to Batch CTRL-click or SHIFT-click to select multiple					

TX Precode Extract Editor Example

Infinite Campus

# **Editor Field Descriptions**

Field	Description
Effective Date	The date for which records must be active to appear on the report. This field is required.
Format	The format in which the report generates. Options include CSV and HTML. HTML format is used for data review and verification, while CSV should be used when submitting reports to the state.



Field	Description	
Test Type	The type of report being generated. Options are TAKS, TELPAS, STAAR ALT, STAAR 3-8/Modified and STAAR End of Course Field Tests.	
Filter By	This field allows you to narrow the report results to specific Calendars, Calendar Years (District), or Schools.	
Grades	The grade levels that should be included in the report.	
Group/Teacher	<ul> <li>This field controls what is reported in the Class/Group Teacher name field of the extract. The following logic applies:</li> <li>Grade Level Reports the grade level of the student's active enrollment.</li> <li>Selected Period Reports course number-section number and Teacher Display Name. If the student is not scheduled in the selected period, reports the student's grade level and "Not Scheduled."</li> <li>Homeroom On the day schedule of the effective date for the first section scheduled with "Homeroom" marked, reports course number-section number and Teacher Display Name. If student has no courses on the effective date that have "Homeroom" marked, reports student's grade level and "Not Homeroom" marked, reports student's grade level and "Not Homeroom."</li> </ul>	
Delivery Period	Only appears when "Selected Period" is selected in the Group/Teacher field. This option allows the user to select which period to report.	
Online	Only appears when "STAAR End of Course" is selected in the Test Type field. Indicates the available Test Format type for the Assessment.	
State Code	Only appears when STAAR ALT and STAAR End of Course is selected in the Test Type field. The state code of the course(s) for which the report is being generated.	
Reading/Writing	Appears for STAAR EOC Test Type only: Marking either of these checkboxes will cause State Codes to report as follows. • E1: R1 or W1 • E2: R2 or W2 • E3: R3 or W3	
Ad Hoc Filter	The Ad hoc Filter determining which students appears in the report.	
Calendar(s)	The calendar(s) from which data is pulled for the report. Can be set to display only the active year, or be sorted by school or by year.	

Field	Description
Generate Extract Submit to Batch	Users have the option of submitting a report request to the batch queue by clicking Submit to Batch instead of Generate Extract. This process allows larger reports to generate in the background, without disrupting the use of Campus. For more information about submitting a report to the batch queue, see the Batch Queue article.

### **Generating a Precode Extract**

- 1. Enter an **Effective Date** for the report.
- 2. Select the **Format** in which the report should generate.
- 3. Select which extract to generate in **Test Type**.
- 4. Select the Filter By option to narrow report results.

Calendar	This option allows you to select the specific calendar(s) to include in the		
	report.		
	Extract Options	Select Calendars	
	Effective Date Format CSV  Test Type Filter By Calendar District School Select Grades All Grades EE PK KG 01 02 03 04	Which calendar(s) would you like to include in the report?  active year  list by school  list by year  I5-16 I5-16 CAMPUS I5-16 Corper Junior High School I5-16 Garfield Elementary School I5-16 Hamilton Elementary School I5-16 Hamilton Elementary School I5-16 Pit23 Day Care Facility I5-16 Peterson High School I5-16 Peterson High School SS: 15-16 Peterson High School SS: 15-16 Peterson High School	
District	This option allows you to sele report. Filter By Calendar District Select Calendar 18-19 •	ect the specific Calendar Year to include in the	



- 5. Indicate which **Grades** should appear in the report.
- 6. Indicate a specific **Group/Teacher** to appear in the Class/Group Teacher field of the report.
- 7. If generating a STAAR ALT or STAAR EOC extract, select the **State Code(s)** for the courses that should be included in the report.
- 8. Select an **Ad Hoc Filter** from which to pull students, if desired.
- 9. Indicate which **Calendar(s)** should appear in the report.
- Click Generate Extract or Submit to Batch to generate the report in the desired format. Reports are sorted by school, then alphabetically by grade level, then alphabetically by last name.

**Previous Versions** 

PreCode Extracts (Texas) [.2001 - .2016]