

# Local Health Department (Wisconsin) [.2211 and previous]

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The Local Health Department Report contains two parts (pages 1 and 2, respectively) and is due forty days after the start of the school year. It reports students' immunization compliancy.

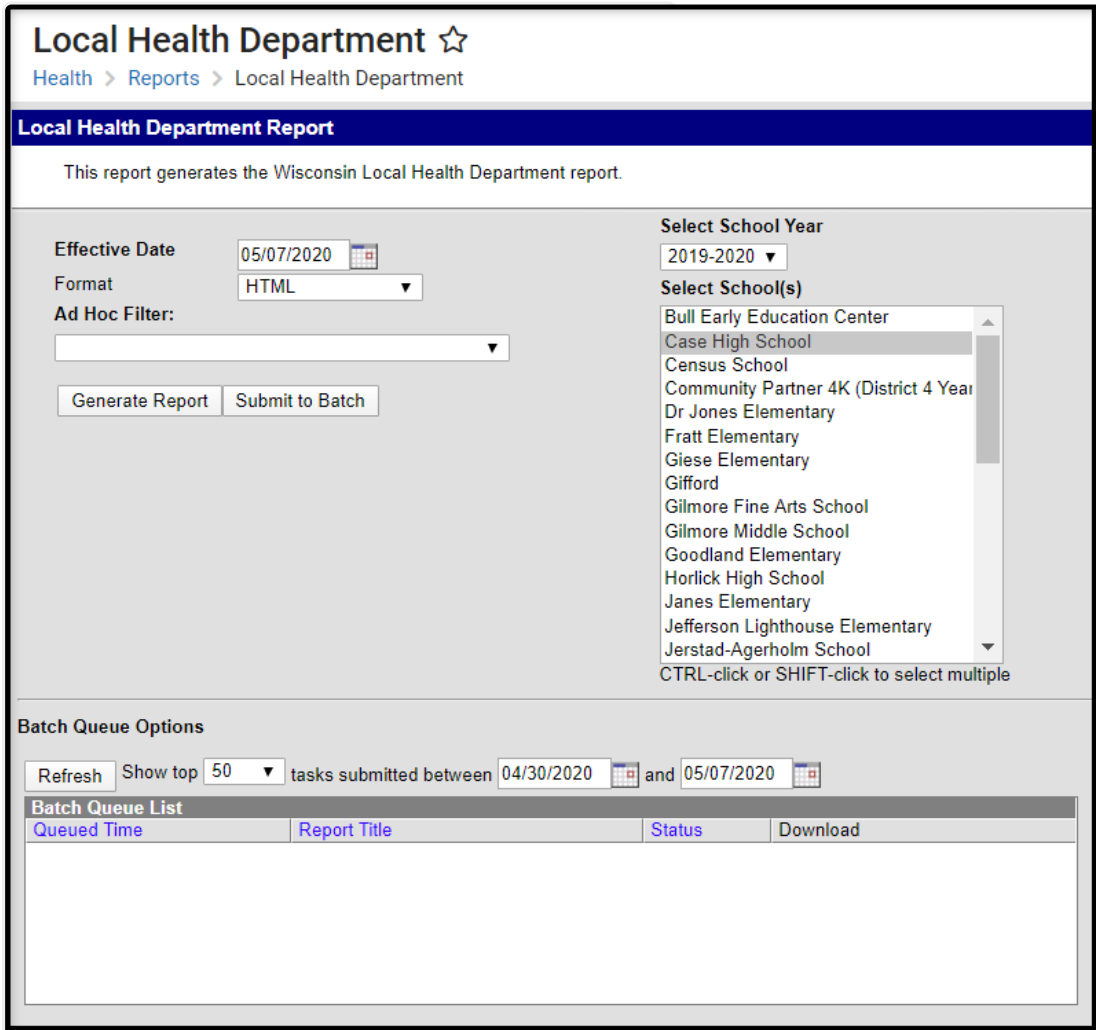


Image 1: Local Health Department Report

# Report Logic

## Vaccine Exemptions

Exemptions are pulled from the Vaccine Exemption Code. Only these Exemption Codes are recognized.

- M: Medical
- R: Religious
- C: Per Conv
- H: Hx/Dis for Varicella Only

## State Exclude

The following State Exclude logic pertains to the Local Health Department Report:

- A student enrolled in a grade level marked as state exclude is not be included on the report.
- A student enrolled in a calendar marked as state exclude is not be included on the report.

## Student Population

Students are counted in one of two columns: Kindergarten and All Students.

A count is tallied in each of the following areas:

Compliance Status	Description
<b>Meets all minimum requirements</b>	Reports a total of all students in the grade grouping being reported who have a compliance of <i>Compliant, No Requirement, Exempt - Hx/DIS, Lab Conf</i> or do not have applicable rules for all vaccines and have a dose of any vaccine.
<b>In process</b>	Reports a total of all students in the grade grouping being reported who have a compliance status of <i>In Process</i> for any vaccine and no vaccines with a compliance state of <i>Non-Compliant</i> and have a dose of any vaccine.
<b>Behind Schedule</b>	Reports a total of all students in the grade grouping being reported who have a compliance status of <i>Non-Compliant</i> for any vaccine or have a waiver for any vaccine with a name other than <i>Hx/Dis, Religious, Health, Lab Conf or Per Conv</i> and have a dose of any vaccine. Students who have no doses of any vaccine but do have an immunization record also report as <i>Behind Schedule</i> .
<b>Health waiver</b>	Reports a total of all students in the grade grouping being reported who have a status of <i>Exempt - Health</i> for any vaccine and do not have a status of <i>Non-Compliant</i> or <i>In-Process</i> for any vaccine.
<b>Religious waiver</b>	Reports a total of all students in the grade grouping being reported who have a status of <i>Exempt - Religious</i> for any vaccine and do not have a status of <i>Non-Compliant, Exempt - Health</i> or <i>In-Process</i> for any vaccine.

Compliance Status	Description
<b>Personal conviction waiver</b>	Reports a total of all students in the grade grouping being reported who have a status of <i>Exempt - Per Conv</i> for any vaccine and do not have a status of <i>Non-Compliant, Exempt - Health, Exempt - Religious</i> or <i>In Process</i> for any vaccine.

## Report Editor

The following fields are available for entry on the Local Health Department Report.

Field	Description
<b>Effective Date</b>	Entered date returns only those students actively enrolled on that date. Dates are entered in <i>mmdyy</i> format or can be chosen by clicking the calendar icon.
<b>Format</b>	The Local Health Department Report can be generated in either HTML or CSV. Data returned on the HTML or Comma D delimited output is then entered into a F-04002 form (available from DPI) for each school.
<b>Ad hoc Filter</b>	Selecting an <a href="#">Ad hoc Filter</a> returns only those students who are included in that filter and meet the reporting requirements of the report itself.
<b>Calendar Selection</b>	Indicates from which calendar of enrollment information is reported. The calendar chosen in the Campus toolbar is automatically selected. The report can be generated for one school at a time, or a set of schools at a time (all elementary schools, for example). At least one calendar needs to be selected. Note that when more than one calendar is selected, the report must be submitted to the batch for generation. It is recommended that users do not select all schools in the district at one time. Calendars can be listed by the Active Year, by School name or by Year.
<b>Report Generation</b>	The report can be generated immediately using the <b>Generate Extract</b> button. When there is a larger amount of data chosen (several calendars, large date range, etc.), use the <b>Submit to Batch</b> button, which allows the user to choose when the report is generated. See the <a href="#">Batch Queue</a> article for more information.

## Generate the Report

1. Enter the **Effective Date**.
2. Select the desired **Format** of the report.
3. If desired, select an **Ad hoc Filter**.
4. Select the **Calendars** to include in the report.
5. Select the **Generate Extract** button or use the **Submit to Batch** option. The report will appear in a separate window in the designated format.

WI Local Health Dept Report Data Records:55										
Report_Effective_Date	School_Year									
08/20/2020	2020-2021									
School_Name	DPI_School_Code	DPI_LEA_District_Code	Lowest_State_Grade	Highest_State_Grade	School_Address	School_City	School_State	School_Zip	School_Phone	School_County
Case High School	0491	4620	08	12	7345 Washington Ave	Racine	WI	53406-3896	7135919932129	
Row_Num	Section	SubSection	Kindergarten Students	All Students						
1.	DTaP/DTP/DT/Td	DTaP/DTP/DT/Td	4 doses required	4 doses required						
1a	DTaP	Meets all minimum requirements	0	1311						
1b	DTaP	In process	0	1						
1c	DTaP	Behind schedule	0	36						
1d	DTaP	Health waiver	0	0						
1e	DTaP	Religious waiver	0	1						
1f	DTaP	Personal conviction waiver	0	6						
2.	Tdap	Tdap		1 dose required						
2a	Tdap	Meets all minimum requirements	0	1274						
2b	Tdap	In process	0	0						
2c	Tdap	Behind schedule	0	47						
2d	Tdap	Health waiver	0	1						
2e	Tdap	Religious waiver	0	2						
2f	Tdap	Personal conviction waiver	0	31						
3.	Polio	Polio	4 doses required	4 doses required						
3a	Polio	Meets all minimum requirements	0	1306						
3b	Polio	In process	0	0						
3c	Polio	Behind schedule	0	37						
3d	Polio	Health waiver	0	0						
3e	Polio	Religious waiver	0	1						
3f	Polio	Personal conviction waiver	0	11						
4.	Hepatitis B	Hepatitis B	3 doses required	3 doses required						

Image 2: HTML Example

## Report Layout

Column	Description	Type, Format and Length	Campus Database	Campus Application
<b>Header</b>				
<b>Report_Effective_Date</b>	The effective date of the report selected in the report editor.	Date format, 10 MM/DD/YYYY	Report editor	Report editor
<b>School_Year</b>	The school year selected in the report editor.	Alphanumeric, 9 YYYY-YYYY	Report editor	Report editor
<b>School_Name</b>	The name of the school(s) selected in the report editor.	Alphanumeric	Report editor	Report editor
<b>DPI_School_Code</b>	The code associated with the school.	Numeric, 4 XXXX		System Administration > Resources > School > State School Number
<b>DPI_LEA_District_Code</b>	The district code.	Numeric, 4 XXXX		

Column	Description	Type, Format and Length	Campus Database	Campus Application
<b>Lowest_State_Grade</b>	The lowest grade associated with the school.	Numeric, 2 XX		System Administration > Calendar > Calendar > Grade Levels
<b>Highest_State_Grade</b>	The highest grade associated with the school.,	Numeric, 2 XX		System Administration > Calendar > Calendar > Grade Levels
<b>School_Address</b>	The address of the school	Alphanumeric		System Administration > Resources > School > Address
<b>School_City</b>	The school's city.	Alphanumeric		System Administration > Resources > School > City
<b>School_State</b>	The school's state.	Alphanumeric, 2 WI		System Administration > Resources > School > State
<b>School_Zip</b>	The school's zip.	Alphanumeric, 10 XXXXX-XXXX		System Administration > Resources > School > Zip
<b>School_Phone</b>	The school's phone number.	Numeric		System Administration > Resources > School > Phone
<b>School_County</b>	The county of the school.	Alphanumeric		
<b>Report</b>				

Column	Description	Type, Format and Length	Campus Database	Campus Application
<b>Row_Num</b>	The row number.	Alphanumeric	Not dynamically stored	Not dynamically stored
<b>Section</b>	The immunization name.	Alphanumeric	Not dynamically stored	Not dynamically stored
<b>SubSection</b>	The break down of the each vaccine, by: <ul style="list-style-type: none"> <li>• Meets all minimum requirements</li> <li>• In process</li> <li>• Behind schedule</li> <li>• Health waiver</li> <li>• Religious waiver</li> <li>• Personal conviction waiver</li> </ul>	Alphanumeric	Not dynamically stored	Not dynamically stored
<b>Kindergarten Students</b>	The total count of kindergarten students who meet the requirements for the row.	Alphanumeric	Calculated	Calculated
<b>All Students</b>	The total count of all students who meet the requirements for the row.	Alphanumeric	Calculated	Calculated