Managing Activities, Rosters and Payments

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This topic shows how to manage activities and rosters using the Activity Monitor tool, and the following reports show payment information: Payments Reporter, Pick List, and Sales Report.

Activity Monitor - Video

The following topics in this video show how student registrations for activities are added and managed using the Roster button.

- Introduction to the Roster Button
- Manually Add Students
- Interactive Forms
- Confirm/Complete Registration
- Post to Course Section

Previous Versions

- Activity Monitor - Video [.2104 -.2108]
- Activity Monitor - Video [.2048 - .2052]
- Activity Monitor - Video [.2040 - .2044]

Payments Reporter

The Payments Reporter tool shows which payments were made, perform refunds, export results, and modify the look of the report with Column Display.

+ `Documentation`

+ `Video`

Pick List

The Pick List report provides a comprehensive list of purchased items. Use the report to mark off items that have been picked up.

+ `Documentation`

+ Video

Sales Report

The Sales Report provides a comprehensive record of sales activity across all of your district's school stores.

+ Documentation

+ Video