

## **Create a School Store and Public Store Checklist**

The Infinite Campus School Store gives members of your school easy online access for purchasing goods and services. Each school in your district can have their own store. The stores display in Campus Parent and Campus Student.

This article walks you through the setup process step-by-step.

- Step 1. Enable School Store in the Digital Repository
- Step 2. Set Up Portal Self Service Options
- Step 3. Set up Product Types
- Step 4. Set up Fund Accounts
- Step 5. Create a Store for Each School
- Step 6. Set up Categories
- Step 7. Set up Products
- Step 8. Set up Public Store

Check with your System Administrator and make sure you have tool rights to *System Administration > School Store.*