# Option 3: Ninth Grade On-Track (Oregon)
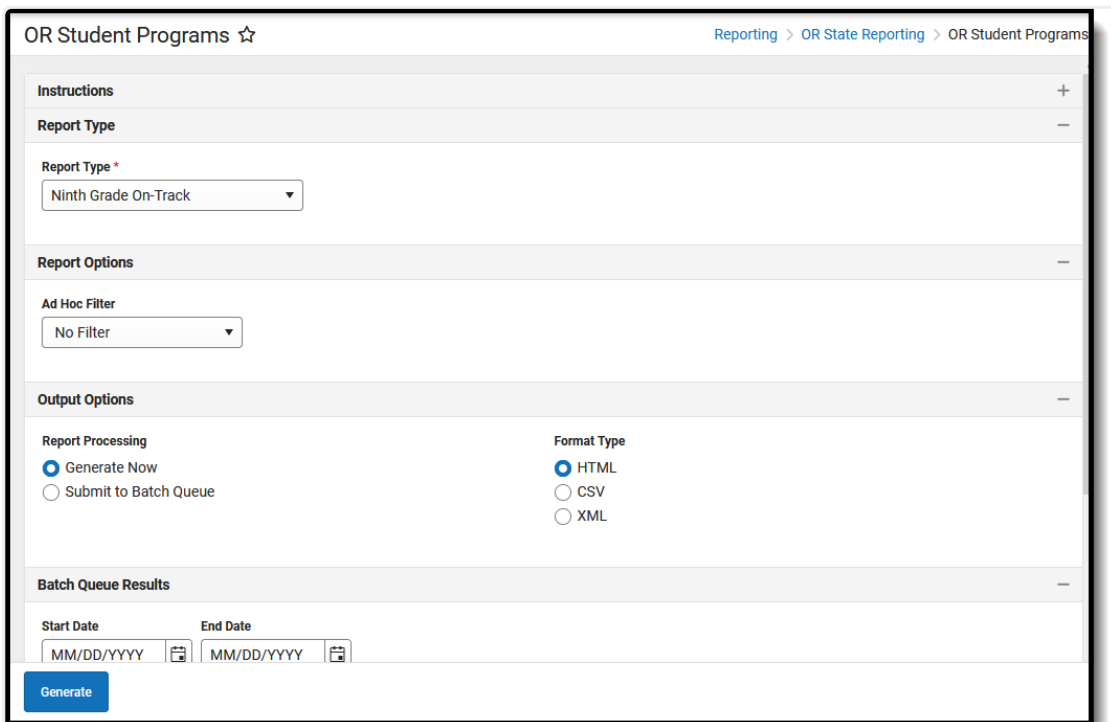
Last Modified on 04/02/2024 10:38 am CDT

Report Logic | Report Editor | Generate the Report | Report Layout

Tool Search: OR Student Programs

The Ninth Grade On-Track Report returns enrolled students who have entered high school for the first time during the reporting year AND are considered on-track to graduate. Students are considered to be on track when they have earned 25% of their required credits for graduation in their first year of high school. Data reports from the student's On Track record.



*Ninth Grade On-Track Report Editor*

**Read** - View, select options, and generate the Ninth Grade On-Track Report.
**Write** - N/A
**Add** - N/A
**Delete** - N/A

For more information about Tool Rights and how they function, see the Tool Rights article.

# Report Logic

To report, a student's most recent On-track record that is active during the reporting range must contain a value in the **First School Year Entered HS** that is equal to the reporting school year AND the Program Status field is set to 1: On-Track to Graduate.

A student must have a **Student State ID** and be enrolled in at least one reportable calendar on at least one date during the reporting school year to be included in the report.

A student does NOT report when:

- The Calendar of Enrollment is marked as State Exclude.
- The Enrollment record is marked as State Exclude or No Show.
- The Grade Level of Enrollment is marked as State Exclude.

# Checklist for Ninth Grade On-Track

Is there a student who isn't reporting that should be? Review this checklist to verify inclusion.

| Item | Location | ☑ |
|---|---|---|
| Student's On-Track Record has the following:<br><br>• **Program Status** value of **1: On-Track to Graduate**.<br>• **First Year Entered HS** that is the same as the reporting school year. For example, when the First Year Entered HS is set to 23-24, the On-Track record must have a start date in the 23-24 school year. |  | |
| Student has a **State ID**. |  | |

| Item | Location | ☑ |
|------|----------|---|
| Student's Enrollment record is:<br>• Active (no end date)<br>• Not marked as No Show<br>• Not marked as State Exclude<br><br>Calendar of Enrollment and Grade Level of Enrollment is also not marked as State Exclude. |  | |

# Report Editor

| Data Element | Description |
|--------------|-------------|
| **Report Type** | Determines which report generates. For this instance, select **Ninth Grade On-Track.** |
| **Ad hoc Filter** | Select which students to include in the extract by choosing a filter created in the Filter Designer. Only those students included in the filter are included in the report. |
| **Output Options** | |
| **Report Processing** | To generate the report immediately, select **Generate Now** option. To choose when the report generates, use the **Submit to Batch** option. Submit to Batch is useful when generating the report for several calendars or for larger amounts of data being reported. See the Batch Queue article for more information. |
| **Format** | Determines in which format the report generates - CSV, XML or HTML. |

# Generate the Report

1. Select **Ninth Grade On-Track** from the **Report Type** field.
2. Choose an **Ad hoc Filter** to return just the course and staff information included in the selected filter.
3. Select the desired **Report Processing** option of **Generate Now** or **Submit to Batch Queue**.
4. Select the desired **Format Type**.
5. Click **Generate**. The report displays in the selected format.

*Ninth Grade On-Track - HTML Format*



*Ninth Grade On-Track - CSV Format*

# Report Layout

The following fields are the same on many Oregon state reports. Click the **Click to expand** link to view these fields.

▸ Click here to expand...

The following fields are unique to the Recent Arriver Report.

| Data Element | Description | Location |
|---|---|---|
| **On Track Flag** | Reports a value of Y for all records.<br><br>Students who are not on-track to graduation do not report a record. | N/A |