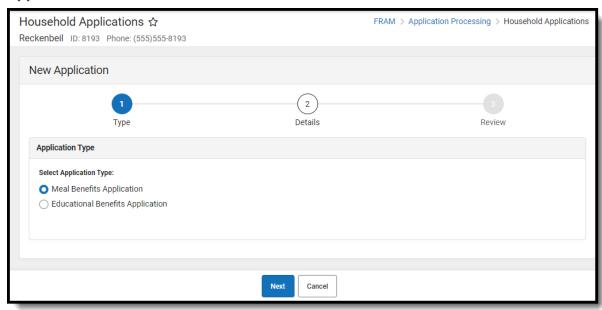


Expand Test

Last Modified on 07/17/2024 10:53 am CDT

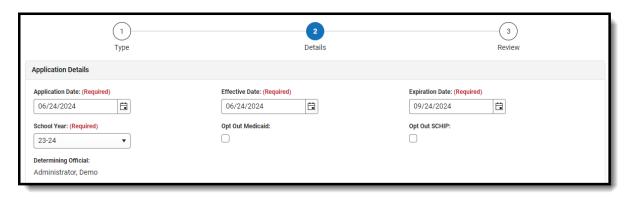
Tool Search: Household Applications

- 1. ▶ Click here to expand...
- 2. ▶ Click here to expand...
- 3. ▶ Click here to expand...
- 4. ▶ Click here to expand...
- 5. Click the **New** button.
- Select the Application Type Meal Benefits Application or Educational Benefits
 Application. Click Next.



Educational Benefits Application is only available if one or more schools in your district participates in Provision programs. A school must have Provision fields entered on the School Information and the **Educational Benefits Applications Processed** preference enabled on the FRAM Preferences tool.

2. Enter information in the Application Details.





3. Select the relevant **Share Permission** radio buttons if the parent wishes to have their child's eligibility status shared with district programs or staff.

Permission Details
Indicate which programs/groups (if any) the parent/guardian has granted permission to view student's eligibility status. Share Permission:
 □ Backpack Food Program □ School Store and Activity Registration

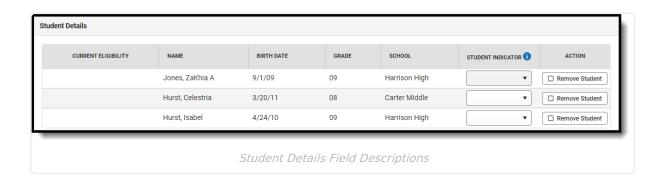
- The School Store and Activity Permission shares the student's eligibility with the Campus School Store and Activity Registration tools. If the School Store setting to allow free and reduced pricing is enabled, students are charged a free or reduced price for items, activities, or athletics.
- Districts may create additional Permissions, such as for a weekend food backpack program

This section is only available if Permissions have been created within in FRAM Preferences.

4. Select Race & Ethnicity information.

Responding to this section is optional and does not affect eligibility for free or reduced price meals. The race and ethnicity information is linked to the Household application and not to a specific person.

5. Enter Student Details.



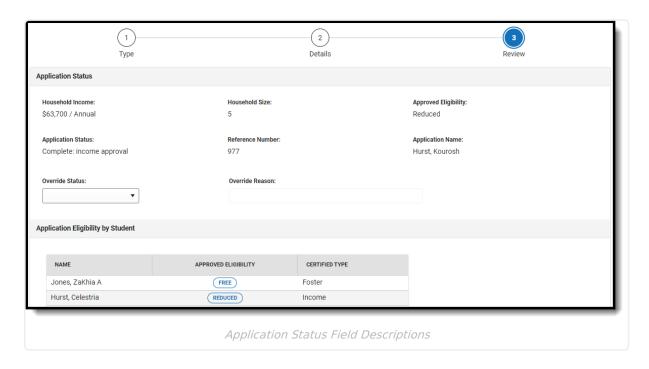
- 6. Enter the case number for SNAP/FDPIR/TANF benefits in the Case Number field.
- 7. Enter **Household Income** information.



- 8. If individuals are listed in Campus, but are not listed on the paper application, select **Remove Person**.
- 9. If individuals are listed on the paper application but are not listed in Campus, they need to be added using the options in Add People to a Household Application.
- 10. Enter the **Household Child Income** amount and frequency.. This lump sum is the amount of income all children in the household receive.
- 11. Select the Application Signer.



- 12. Enter the **Last 4 Digits** of the Social Security Number provided on the application. If the applicant indicated they do not have a SSN, mark the **No Signer SSN** checkbox.
- 13. Click the **Next** button.
- 14. Review the results on the Review page. The **Approved Eligibility** lists the results for the household based on the information in their application. This can be overridden in the **Override Status**.





- 15. If selecting an Override Status,
- 16. Click **Process**.
- 17. A confirmation window displays and asks whether you want to print the <u>Approval/Denial</u> <u>Letter</u>. Click **OK** to print the letter or **Cancel** to return to the Household Application.