

Demographics - Katie Homework

The Demographics tool lists the individual's general person information within the Campus system. All people for whom data is tracked, including students, staff, parents/guardians, household members, etc., have a Demographics record.

Getting Started

• Use the Add Person tool to create records.

How-To Guides

Manage a Record

- Update a former student to a staff member
- Track modifications via modification alerts.
- Manage **Documents** attached to a record

Reporting Options

- Person Summary Report
- Demographics Data Report
- Demographics data in Ad hoc Reporting

Explanation

Preferences

- Where to manage Messenger Preferences.
- Campus Messenger with Voice Preferences
- <u>Text Messaging</u> Preferences

Reference



Field Descriptions by Section

- Person Information
- Person Identifiers
- Person Contact Information
- Messenger Preference Contact Reasons
- <u>District Defined Elements</u>