

Edit Course Information

Last Modified on 11/20/2025 9:04 am CST

This guide explains how to edit existing course information. Existing course information can be modified by changing current values for the selected course. Any new courses need to be added using the [Add Course](#) tool.

Course Information
3100 English 9

Collapse All

General Course Information

Course Master Linked - English 9

Number: (Required)
English 9

Name: (Required)
English 9

Active:
☒

State Code:

NCES Code:
0101001

SCED Subject Area:
01: English Language Arts and Literature (K-12)

SCED Course Identifier: (Required)

Available Carnegie Unit Credit:
0.00

SCED Course Level:
G: General or regular courses

SCED Sequence: (part n of m parts)
1 of 1

SCED Lowest Grade:

SCED Highest Grade:

Description:

Course ID: 23949 | Modified By Administrator, System on 6/10/2025 3:40 PM

Scheduling
+

Course Setup
+

State Defined
+

District Defined
+

Save
Delete
Push To Sections

Course Information Editor

See the [Course Information Tool Rights](#) article for information about rights and subrights needed to use this tool.

Before you start

- Always follow your school's/district's policies for updating course information.
- For schools/districts using Course Master, changes to courses need to be made in Course Master Information.
- Changes to courses are best managed before the start of the school year.

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Edit Course Information

1. Locate and modify the desired value for the appropriate field. The required fields must have a value to save the updates.
2. Click **Save** when finished.

What's next

Once course information is saved, [Section](#) data can be created. Or, when building sections from scratch using the [Scheduling Board](#), sections are created based on the number of students registering for a course.
